**MAKE IT POSSIBLE**

**Tell us about your projects!**

**PRESENTATION SHEET**

* + 1. **GENERAL INFORMATION**
* Country:
* Complete name of the organization:
* Juridic statutes:
* Date of creation:
* Complete addres:
* E-mail:
* Phone:
* Website:
* Social networks:
* Cultural/creative sector(s):
* Surname NAME of the organization representative:
* Phone of the organization representative:
* E-mail of the organization representative:
* Title of the presented project:
	+ 1. **PRESENTATION OF THE ORGANIZATION**
1. **Présentation of the organization and its activities:**
* What are your vision and you mission?
* Do you carry out activities regularly and continuously? How often?
1. **Origins of your structure:** How did you get the idea behind the creation of your structure? What is its history?
2. **Experiences and success:** What have you achieved so far to develop your structure? Briefly describe projects or activities that demonstrate your experience in your field of activity.
3. **Target audience:** What is the profile of your targets/audiences/users/beneficiaries? What are their needs? What do you bring to them?
4. **Partnership and networks:** Are you a member of any networks and if so, which ones? Who are your main partners / creative providers? Are you recognized nationally and/or internationally?
5. **Sources of funding:** How have you financed your activities so far?
6. **Obstacles:** What obstacles do you face in moving forward with your activities (financial, material, management, skills, etc.)?
	* 1. **THE PROJECT LEADER AND THE TEAM**
7. **Brief presentation of the project leader:** What is your background? What are your main experiences and skills related to the project presented?
8. **Presentation of the team:** Who is part of the organisation team? What are the roles and responsibilities?
9. **Commitment:** Are you busy full time in your organisation? What will be your availability to carry out the project presented?
	* 1. **PROJECT**
10. **Presented project:** Which project would you like Africalia to support? What are the main objectives and activities of this project?
11. **Délimitation géographique du projet (quartier, ville, province, région, etc.)**
12. **Social impact and contribution to the Sustainable Development Goals[[1]](#footnote-1) (SDGs) :** What are the expected impacts of your project? How does this project fit into a long-term dynamic?
* Is the project designed to solve a social or environmental problem?
* Does this project contribute to SDGs?
* How do you integrate the gender dimension in your activities?
* How do you integrate the gender dimension in your activities? Does it have a training component or a technical and/or artistic skills transfer component?
* Does the project aim to create jobs and/or is it part of a process of professional integration of vulnerable groups?
1. **Planification :** What is the agenda for your project? Who will implement it?

*Remark: The project must take place between April and October 2021.*

1. **Innovation and digital :** What is the innovative nature of your proposal? Is digital technology part of your development strategy?
2. **Motivation :** Why is this project important to you? How does it fit in with Africalia's objectives?
	* 1. BUDGET

Please give details of the project budget in euros (activities, human resources, benefits, equipment, communication, other expenses, etc.) - Add lines if necessary :

*Remark: Africalia's support is between 5,000 and 18,000 euros - If your budget exceeds this amount, please indicate the contribution requested from Africalia and what it covers. Please also specify the other technical and financial partners requested in the framework of this project.*

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| --- | --- | --- | --- | --- |
| Description | Unit | Quantity | Unitary cost | Total cost  |
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|  |  |  |  |  |
| TOTAL |  |  |  |  |

* + 1. ANNEXES: *Please attach any relevant annexes to this form - Be creative but keep it short!*

> CVs of the project leaders, chronogram, detailed budget, videos, photos, links, etc.

> Copy of the statutes (compulsory)

> Bank details (IBAN, SWIFT code, account holder, name and address of the bank - compulsory)

**Deadline to submit your project: 19/03/2021**

**Send it to:** **africalia@africalia.be**

**Subject of the e-mail: “Project Presentation {NAME OF THE PROJECT}– {COUNTRY}”**

**Please don’t exceed 8 pages**

1. *Pour plus d’informations, veuillez consulter le site des Nations Unies qui décrit les ODD en détails : https://www.un.org/sustainabledevelopment/fr/objectifs-de-developpement-durable/* [↑](#footnote-ref-1)